



South Jersey Family Medicine

*Caring for the needs of each family member and
the special concerns of each generation.*

Michael S. Rogers, MD Marcus Magnet, MD Jamie Sikora , APN Nicole Walsh, APN Juvi Lindsey, APN

Effective Immediately, South Jersey Family Medicine has made a change to the “No show’s and Late Cancellations” policy. A “no show” is defined as a scheduled appointment that a patient does not attend to and does not give any notice to the practice. A late cancellation is when a patient has not called two hours or more prior to a schedule appointment to cancel or reschedule. All no show fees will be discontinued. However, patients are still required to cancel or reschedule **2 hours prior** to appointment time. If a patient does not give the required notice then it will result in a no show. When a patient has reached 3 or more no shows or late cancellations this may result in being discharge from the practice. Each appointment that is made takes away an available time slot for another possible patient. We understand that situations such as medical emergencies occasionally arise when an appointment cannot be kept and adequate notice is not possible. These situations will be considered on a case by case basis. We are establishing this policy to help serve you better. Thank You for choosing South Jersey Family Medicine.

Patient Name: _____ (Print)

Signature: _____

Date: _____